

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
October 16 – 20, 2017**

MONDAY, OCTOBER 16, 2017

*3:30 pm	Housing Authority	Room 604, City Hall 100 N. Jefferson Street
*5:30 pm	Land Conservation Subcommittee – <i>BUDGET AND REGULAR</i>	Room 200, Northern Building 305 E. Walnut Street
*5:45 pm	Planning, Development & Transportation Cmte – <i>BUDGET AND REGULAR</i>	Room 200, Northern Building 305 E. Walnut Street

TUESDAY, OCTOBER 17, 2017

*3:30 pm	Children With Disabilities Education Board	Syble Hopp School 755 Scheuring Road
*4:30 pm	Veterans' Recognition Subcommittee	Room 201, Northern Building 305 E. Walnut Street
*5:00 pm	Education & Recreation Committee – <i>BUDGET AND REGULAR</i>	Room 200, Northern Building 305 E. Walnut Street

WEDNESDAY, OCTOBER 18, 2017

*12:00 pm	Mental Health Treatment Ad Hoc Committee	Conference Rm A (E03), Sophie Beaumont 111 N. Jefferson Street
*6:30 pm	Education & Recreation Committee – <i>Special Meeting</i>	Room 207, City Hall 100 N. Jefferson Street
*6:45 pm	Executive Committee – <i>Special Meeting</i>	Room 207, City Hall 111 N. Jefferson Street
*7:00 pm	Brown County Board of Supervisors	Legislative Room 203, City Hall 100 N. Jefferson Street

THURSDAY, OCTOBER 19, 2017

*5:15 pm	Library Board	Central Library 515 Pine Street
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FRIDAY, OCTOBER 20, 2017
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, October 16, 2017, 3:30 p.m.
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301

(Note: This is a joint meeting of the Brown County Housing Authority and the Board of Directors of Integrated Community Solutions, Inc.)

MEMBERS: Sup. Andy Nicholson – Chair, Corday Goddard – Vice Chair, Tom Deidrick, Ann Hartman, and John Fenner

APPROVAL OF MINUTES:

1. Approval of the minutes from the September 25, 2017, meeting of the Brown County Housing Authority.

COMMUNICATIONS:

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations
 - I. Quarterly Langan Denials report
 - J. Quarterly Active Cases Breakdown
 - K. Quarterly End of Participation
 - L. Quarterly Customer Service Satisfaction

OLD BUSINESS:

3. Consideration with possible action on proposal to change the time of the BCHA meeting and approval to change BCHA bylaws accordingly.

NEW BUSINESS:

4. Consideration with possible action to approve new Voucher Payment Standard, effective January 1, 2018.
5. Consideration with possible action to approve Request for Proposals to be published for Project Based Vouchers.
6. Consideration with possible action to apply for additional VASH Vouchers.
7. Consideration with possible action on goal setting and input on BCHA's 2018 budget.

BILLS AND FINANCIAL REPORT:

8. Consideration with possible action on acceptance of BCHA bills.

9. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

10. Report on Brown County's Safe & Stable Housing Study.

11. Date of next meeting: November 20, 2017

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Jr., Chair
Dave Kaster, Vice Chair
Bernie Erickson, Dave Landwehr, Tom Sieber
Citizen Rep: Vacant

LAND CONSERVATION SUBCOMMITTEE

Monday, October 16, 2017

5:30 PM (PD&T to follow)

Room 200, Northern Building

305 E. Walnut St., Green Bay

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

**** NOTE TIME - Please Bring Budget Book**
(COMBINED BUDGET & REGULAR MEETING)**

**** Please Note:** The numbering restarts for non-budget items so it's listed correctly on the
County Board of Supervisor's agenda.

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 25, 2017.

Comments from the Public on Budget Items

****BUDGET REVIEW****

Comments from the Public on Budget Items

REVIEW OF 2018 DEPARTMENT BUDGET

1. **Land and Water Conservation** – Review of 2018 department budget.

****NON-BUDGET ITEMS****

Comments from the Public on Non-Budget Items

1. Open Positions Report.

Other

2. Such Other Matters as Authorized by Law.
3. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Dave Kaster, Vice Chair
Dave Landwehr, Norbert Dantine, Tom Sieber

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, October 16, 2017
Approx. 5:45 PM (Or to follow Land Con)
Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA

**** NOTE TIME - Please Bring Budget Book**
(COMBINED BUDGET & REGULAR MEETING)**

*** Please Note: The numbering restarts for non-budget items so it's listed correctly on the
County Board of Supervisor's agenda.*

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 25, 2017.

****BUDGET REVIEW****

Comments from the Public on Budget Items

REVIEW OF 2018 DEPARTMENT BUDGETS:

1. **Register of Deeds** - Review of 2018 department budget.
2. **Planning & Land Services** (Land Information, Planning Commission, Property Listing & Zoning)
- Review of 2018 department budgets.
3. **Port and Resource Recovery** - Review of 2018 department budget.
 - a. Resolution Approving a Change in Position during the 2018 Budget Process in the Port and Resource Recovery Department Table of Organization.
4. **Airport** - Review of 2018 department budget.
5. **U.W. Extension** - Review of 2018 department budget.
6. **Public Works** (Highway, County Roads & Bridges, Facility Management)
- Review of 2018 department budget.
 - a. Resolution Approving New or Deleted Positions during the 2018 Budget Process in the Public Works Department – Facilities Management Table of Organization.

- b. Resolution Approving New or Deleted Positions during the 2018 Budget Process in the Public Works Department – Highway Table of Organization.

****NON-BUDGET ITEMS****

Comments from the Public on Non-Budget Items

1. Review Minutes of:
 - a. Harbor Commission (July 31, 2017).

Planning and Land Services

Land Information, Property Listing, Zoning – No agenda items.

Planning Commission

2. Discussion and Action regarding the Brown County Farmland Preservation Plan Amendment.

UW-Extension

3. Budget Status Financial Report for August 2017.
4. Budget Adjustment Request (17-71): Any increase in expenses with an offsetting increase in revenue.
5. Director's Report.

Public Works

6. Summary of Operations.
7. Director's Report.

Port & Resource Recovery

8. Resolution Authorizing the Purchase and Sale of Real Estate. *Referred back by Executive Committee.*
9. Director's Report.

Closed Session - Referred back by Executive Committee.

10. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
11. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County PD&T Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
12. Reconvene into Open Session: The Brown County PD&T Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use.

Airport, Register of Deeds, UW-Extension – No agenda Items.

Other

13. Acknowledging the bills.
14. Such other matters as authorized by law.
15. Adjourn.

Bernie Erickson, Chair

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Pursuant to Section 19.84, notice is hereby given to the public:

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
Tuesday, October 17, 2017 – 3:30 PM
Syble Hopp School

Call to Order –

1. Action Item: Approval of September 26 ,2017 Minutes
RECOMMENDED MOTION: That the minutes from the September 26, 2017 Board meeting be approved.
2. Action Item: Approval of Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
3. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
4. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
5. Action Item: The 2016-17 Audit Report
RECOMMENDED MOTION: That the 2016-17 Audit Report conducted by Schenk and Associates be accepted.
6. Discussion Item: Administrators' Report
7. Discussion Item: Parent Organization Report
8. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request and contracts.
Moved to Executive Session
9. Action Item: Residential Offer to Purchase 1134/1136 Patrick Henry Drive Duplex
RECOMMENDED MOTION: That the Residential Offer to Purchase the 1134/1136 Patrick Henry Drive Duplex be approved.
10. Action Item: Adjournment
RECOMMENDED MOTION: That the October 17, 2017 Brown County Children with Disabilities Board meeting be adjourned.

"Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Friday, October 13, 2017 so arrangements can be made."

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VETERANS RECOGNITION SUBCOMMITTEE

Bernie Erickson, Chair
Ed Koslowski, Vice Chair
Joan Brusky, Louise Dahlke,
Jim Haskins, Delores Pierce,
Duane Pierce, Joe Witkowski

****Running Total of Veterans' Certificates: 1841**

VETERANS' RECOGNITION SUBCOMMITTEE

Tuesday, October 17, 2017

4:30 pm

Room 201, Northern Building
305 E. Walnut Street
Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of September 19, 2017.
4. Update re: Honor Rewards Program.
5. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.
6. Discussion re: Veterans Day activities.
7. Report from CVSO Jerry Polus.
8. Report from Committee Members Present (Erickson, Brusky, Dahlke, Haskins, Koslowski, Pierce & Witkowski).
9. Such Other Matters as Authorized by Law.
10. Adjourn.

Bernie Erickson, Chair

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

EDUCATION & RECREATION COMMITTEE

TUESDAY, OCTOBER 17, 2017

5:00 P.M.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA

**** NOTE DATE, TIME & LOCATION - Please Bring Budget Book****
(COMBINED BUDGET & REGULAR MEETING)

*** Please Note: The budget and non-budget items are listed separately for County Board purposes*

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 28, 2017.

Comments from the Public on Non-Budget Items

1. Review Minutes of:
 - a. Library Board (August 17, 2017).
 - b. Neville Public Museum Governing Board (October 9, 2017).

Communications

2. Communication from Supervisor Moynihan re: I hereby request that the Brown County Education & Recreation Committee and ultimately the Brown County Board of Supervisors provide the necessary funding to provide magnetometers (4-5) for increased security implementation at the Resch Center. As evidenced in Paris, London and Las Vegas, no one is immune from evil and terrorism. We as a people, as a county, can no longer have the mindset "it can't happen here". It's our duty as public servants to ensure our citizens, our patrons, our managerial staff and our employees are as well protected as possible from any heinous intentions. I respectfully ask for your consideration.

Comments from the Public on Budget Items

Museum

- (1) MUSEUM - REVIEW OF 2018 DEPARTMENT BUDGET.
3. Museum Budget Status Finance Report for August 2017 (Unaudited).
4. Museum Director's Report.

Golf Course

- (2) **GOLF COURSE – REVIEW OF 2018 DEPARTMENT BUDGET.**
- 5. Budget Status Financial Report for August 2017 (Unaudited).
- 6. Golf Course Superintendent's Report.

Library

- (3) **LIBRARY – REVIEW OF 2018 DEPARTMENT BUDGET.**
- 7. Library Report/Director's Report.

Zoo and Park Department

- (4) **ZOO AND PARK DEPARTMENT – REVIEW OF 2018 DEPARTMENT BUDGET.**
 - a. Resolution Approving a Change in Position during the 2018 Budget Process in the Zoo and Parks Department – Parks Table of Organization.
 - b. Resolution Approving New or Deleted Positions during the 2018 Budget Process in the Zoo and Parks Department – Zoo Table of Organization.

Park Department

- 8. Budget Status Financial Report for August 2017 (Unaudited).
- 9. September 2017 Park Attendance and Field Staff Reports.
- 10. Assistant Park Director's Report.

NEW Zoo

- 11. Budget Status Financial Report for August 2017 (Unaudited).
- 12. ZOO Monthly Activity Report for October 2017.

Other

- 13. Audit of bills.
- 14. Such other matters as authorized by law.
- 15. Adjourn.

John Van Dyck, Chair

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Guy Zima, Chairman

Erik Hoyer, Vice Chairman

MENTAL HEALTH TREATMENT COMMITTEE: AD HOC

Wednesday, October 18, 2017

12:00 p.m.

Conference Room A (E03), 1st Floor

Sophie Beaumont Building

111 N. Jefferson Street

Green Bay, Wisconsin

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 3, 2017.
1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the \$1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.
2. Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.
3. Formally identify Committee members.
4. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.
5. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.
6. Discussion re: Recertifying County operations to return to previous services providing long-term care.
7. Update re: Outreach efforts.
8. Such other matters as authorized by law.
9. Adjourn.

Guy Zima, Chair

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

SPECIAL EDUCATION & RECREATION COMMITTEE

Wednesday, October 18, 2017

6:30 p.m.

Room 207, City Hall

100 N. Jefferson Street, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE DATE, TIME & LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.

Comments from the Public

Parks Department

1. Mountain Bay and Fox River State Trail Resurfacing Bid – Request for Approval.

Other

2. Such other matters as authorized by law.
3. Adjourn.

John Van Dyck, Chair

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EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman

Patrick Buckley, Bernie Erickson, Erik Hoyer,

Richard Schadowald, John Van Dyck

SPECIAL EXECUTIVE COMMITTEE

Wednesday, October 18, 2017

6:45 p.m.

Room 207, City Hall

100 N. Jefferson St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

- I. Call meeting to order.
- II. Approve/modify agenda.

Comments from the Public

Resolutions & Ordinances

1. Resolution Authorizing the Issuance and Sale of \$20,815,000 General Obligation Refunding Bonds, Series 2017B.

Other

2. Such other matters as authorized by law.
3. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, October 18, 2017 at 7:00 p.m.,** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a. State name and address for the record.
 - b. Comments will be limited to five minutes.
 - c. The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of September 20, 2017.**
4. **Announcements of Supervisors.**
5. **Communications:**
 - a. Late Communications.
 - b. Communication from Supervisor Becker re: In speaking with both parties involved, for Brown County to continue working with the City of Green Bay for the recording of Board meetings. County staff will then send video of our meeting to a transcription service of our choice to add ADA compliant closed captioning. County will then upload video for public use in a timely manner. In addition, for Administration Committee to research recording and ADA complaint closed Captioning of all committee meetings. This would require all committees to meet in Brown County committee meeting room.
 - c. Communication from County Board Vice-Chair Tom Lund re: Forming an ad hoc committee, the Brown County website, to strategically determine what is needed to provide the best product for county residents.
6. **Appointments:**
County Executive: None.

7. Reports by:
- a. County Executive.
 - b. County Board Chair.

8. Other Reports: (None)

9. Standing Committee Reports:

a) REPORT OF ADMINISTRATION COMMITTEE OF OCTOBER 4, 2017:

1. Communication from Supervisor Hoyer re: To write a resolution to the Wisconsin State legislature in support of Creating a non-partisan procedure for the preparation of legislative and congressional redistricting plans. To approve writing the resolution. See Resolutions & Ordinances.
2. Communication from Supervisor Schadewald re: My request for these committees to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. To hold for one month.
3. Resolution to Engage American Fidelity as the Brown County Section 125 (Flex Spending Account) Benefits Administrator). To approve. See Resolutions & Ordinances.
4. Technology Services Budget Status Financial Report for August 2017. Receive and place on file.
5. Technology Services Monthly Report. Receive and place on file.
6. Child Support Budget Status Financial Report for August 2017. Receive and place on file.
7. Child Support Departmental Openings Summary. Receive and place on file.
8. Child Support Director Summary. Receive and place on file.
9. County Clerk Budget Status Financial Report for August 2017. Receive and place on file.
10. County Clerk Resolution Authorizing Memorandum of Understanding regarding WISVOTE Services. To approve. See Resolutions & Ordinances.
11. Treasurer Budget Performance Report as of August 2017. Receive and place on file.
12. Treasurer Discussion and possible action on the sale of the following tax deed parcel: Parcel WD-207-2-1 at Patriot Way Bdr RR in the City of DePere. To approve the sale for \$325.
13. Treasurer Discussion/Action regarding writing off Outstanding uncashed Checks to the Unclaimed Funds Account. (Done every two years procedurally). To approve.
14. Corporation Counsel Budget Status Financial Report for August 2017. Receive and place on file.
15. Corporation Counsel's Report. Receive and place on file.
16. Human Resources An Ordinance Amending Subsection 4.57(1) of Section 4.57 of Chapter 4 of the Brown County Code of Ordinances Entitled "Overtime and Compensatory Time." Item deleted from the agenda.
17. Human Resources Chapter 4 Ordinance Revision regarding: 1) Employment Selection Process; 2) Vacation; and 3) Corrective action, layoffs and termination. Item deleted from the agenda.
18. Human Resources Budget Status Financial Report for August 2017. Receive and place on file.
19. Human Resources An Ordinance to Amend Section 2.06 of Chapter 2 of the Brown County Code of Ordinances Entitled "Administration Committee." To hold for one month.
20. Human Resources Department Vacancies Report. To suspend the rules to take Items 20-22 together.
21. Human Resources Turnover Reports. See Item 22
22. Human Resources Worker's Compensation Reports. To receive and place on file Items 20, 21 & 22
23. HR Director's Report. Receive and place on file.
24. Dept. of Admin Budget Status Financial Report for August 2017. Receive and place on file.
25. Dept. of Admin 2017 Budget Adjustment Log. Receive and place on file.
26. Dept. of Admin Director's Report. Receive and place on file.
27. Audit of bills. To acknowledge the receipt of the bills.

b) REPORT OF EDUCATION AND RECREATION COMMITTEE OF SEPTEMBER 28, 2017:

1. Review Minutes of:
 - a. Neville Public Museum Governing Board (September 11, 2017). To approve.
2. Communication from Supervisor Schadewald re: This is my request for consideration of granting Purple Heart recipients free boat landing passes in Brown County. To draft a resolution enabling all Purple Heart recipients to receive free boat landing passes in Brown County. See Resolutions & Ordinances.

3. NEW Zoo Director's Report and Zoo Monthly Activity Reports. To approve.
4. Park Mgmt. Review: Fairgrounds Masterplan meeting minutes from September 7th. Receive and place on file.
5. Park Mgmt. Resolution Providing Continuing Authorization and Directive to Enter into a Memorandum of Understanding regarding Winter Maintenance on the Fox River State Trail. To approve. See Resolutions & Ordinances.
6. Park Mgmt. Request for waiver of trail fees by the Ashwaubenon Nordic Ski Team for their October 29th Stump Farm Trail Race. To approve.
7. Park Mgmt. August 2017 Park Attendance and Field Staff Reports. Receive and place on file.
8. Park Mgmt. Assistant Director's Report. Receive and place on file.
9. Library Report/Director's Report. Receive and place on file.
10. Museum Budget Status Financial Report for July 2017 - Unaudited. Receive and place on file.
11. Museum Director's Report. Receive and place on file.
12. Golf Course Superintendent's Report. Receive and place on file.
13. Audit of bills. To approve the bills.

bi) REPORT OF SPECIAL EDUCATION AND RECREATION COMMITTEE OF OCTOBER 18, 2017:

1. Mountain Bay and Fox River State Trail Resurfacing Bid – Request for Approval. *Motion pending October 18th Special Ed & Rec meeting.*

c) EXECUTIVE COMMITTEE OF OCTOBER 9, 2017:

1. Review Minutes of: None.
2. Internal Auditor Report
 - a. Presentation of the 2016 Comprehensive Annual Financial Report (previously distributed), Federal Awards and State Financial Assistance Report and Management Communications by David Maccoux, Schenck, SC. To receive and place on file the 2016 Comprehensive Annual Report, Federal Awards and State Financial Assistance Report and Management Communication as presented.
 - b. Board of Supervisors Budget Status Financial Report – August 2017 (Unaudited). Receive and place on file.
 - c. Status Update: September 1 – September 30, 2017. Receive and place on file.
3. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
4. An Ordinance Amending Subsection 2.13(4)(h) of Chapter 2 of the Brown County Code of Ordinances. To approve. See Resolutions & Ordinances.
5. Resolution to Engage American Fidelity as the Brown County Section 125 (Flex Spending Account) Benefits Administrator. To approve. See Resolutions & Ordinances.
6. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Human Services – Community Treatment Center Table of Organization. To approve. See Resolutions & Ordinances.
7. ~~Resolution Authorizing the Purchase and Sale of Real Estate. This item was referred back to the next PD & T meeting during approve/modify agenda.~~
8. Discussion of 2.12 of the County Code of Ordinances: The duties and responsibilities of the EXECUTIVE COMMITTEE. To hold until December meeting.
9. Human Resources Report.
 - a. Chapter 4 Ordinance Revision regarding Employment Selection Process. To approve the Ordinance changes to Chapter 4. See Resolutions & Ordinances.
10. Department of Administration Report. Receive and place on file.
11. County Executive Report. *No report; no action taken.*
12. ~~Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use.~~
13. ~~Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Executive Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public~~

- ~~business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use.~~
14. ~~Reconvene into Open Session: The Brown County Executive Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use.~~
- ~~Items 12, 13 & 14 were referred back to the next PD & T meeting during approve/modify agenda.~~

ci) REPORT OF SPECIAL EXECUTIVE COMMITTEE OF OCTOBER 18, 2017:

1. Resolution Authorizing the Issuance and Sale of \$20,815,000 General Obligation Refunding Bonds, Series 2017B. *Motion pending October 18th Special Exec meeting.* See Resolutions & Ordinances.

d) REPORT OF HUMAN SERVICES COMMITTEE OF SEPTEMBER 27, 2017:

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board (May 25, 2017).
 - b. Aging & Disability Resource Center Board of Director's Meeting (July 13, 2017).
 - c. Children with Disabilities Education Board (July 17, 2017).
 - d. Mental Health Treatment Committee (July 19, 2017 & August 16, 2017).
 - e. Veterans' Recognition Subcommittee (August 15, 2017).
 - f. Human Services Board (August 10, 2017).
 - i. To suspend the rules to take Items 1a-f together.
 - ii. To approve Items 1 a-f.
2. Communication from Supervisor Schadewald: My request for these committees Admin & Human Services) to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. To hold until the next Human Services meeting.
3. UW-Green Bay Presentation – Safe and Stable Housing Study. Receive and place on file.
4. Wind Turbine Update - Receive new information – Standing Item. *No action taken.*
5. Human Svc Dept. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Human Services – Community Treatment Center Table of Organization. To approve. See Resolutions & Ordinances.
6. Human Svc Dept. Resolution Providing One-Time Supplemental Compensation to: 1) Employees in the IBEW Local 158 Bargaining Unit; and 2) Employees in the Brown County Human Services Professional Employee Association. To approve. See Resolutions & Ordinances.
7. Human Svc Dept. Executive Director's Report. Receive and place on file.
 - a. Non-Mandated Service Contracts and Funding. To refer back to staff.
8. Human Svc Dept. Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
9. Human Svc Dept. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection - Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
 - i. To take Items 9a-d.
 - ii. To approve Items 9a-d.
10. Human Svc Dept. Request for New Non-Continuous and Contract Providers and New Provider Contract. Receive and place on file.
11. Audit of bills. To acknowledge the receipt of the bills.

e) REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF SEPTEMBER 25, 2017:

1. Review Minutes of:
 - a. Board of Adjustment (September 18, 2017).
 - b. Planning Commission Board of Directors (August 2, 2017).
 - c. Solid Waste Board (July 31, 2017 and August 28, 2017).
 - d. Transportation Coordinating Committee (September 11, 2017).

- i. To suspend the rules to take Items 1a-d together.
 - ii. Receive and place on file Items 1a-d.
2. Advance Economic Development - Quarterly Report from Advance Business – Peter Zaehring, Vice President, Economic Development. To hold for the evening.
3. Communication from Supervisor Dantine re: To have Brown County Planning put together a report of what we should do with the land that the STEM Center is moved to at UWGB.
 - i. To have staff report back in January.
 - ii. To suspend the rules to modify the agenda to take Item 5 before 4.
4. Communication from Supervisor Dantine re: To have Director Miller look into ways to consolidate airport services with other airports to give better service to travelers. Receive and place on file.
5. Communication from Supervisor Clancy re: I request the Capital Improvement Plan be modified as follows: The 2021 CTH KB project at a cost of \$750,000 be moved to 2019; and the 2018 CTH PP project be modified with new project limits from School Lane to Shirley Road at a new cost of \$600,000; and the 2020 CTH PP project be modified with new project limits from Man-Cal Road to School Lane at a new cost of \$3,162,500. To approve.
6. Register of Deeds Budget Status Financial Report for August 2017. Receive and place on file.
7. Register of Deeds 2018 Budget Worksheet / Revenue Report. *See Item 9.*
8. Register of Deeds Brown County Remote Access Analysis. *See Item 9.*
9. Register of Deeds Rates and Fees. To approve as submitted.
10. Planning and Land Services - Southern Bridge Update. Receive and place on file.
11. Airport Departmental Opening Summary. Receive and place on file.
12. UW-Extension Budget Status Financial Report for July 2017. Receive and place on file.
13. UW-Extension Budget Adjustment Request (17-66): Any increase in expenses with an offsetting increase in revenue. To approve.
14. UW-Extension Director's Report. Receive and place on file.
15. Public Works Resolution Providing One-Time Supplemental Compensation to: 1) Employees in the IBEW Local 158 Bargaining Unit; and 2) Employees in the Brown County Human Services Professional Employee Association. To approve. *See Resolutions & Ordinances.*
16. Public Works Recommendation and Approval for Jail Ceiling Repairs – Project #2179. To approve HJ Martin and Sons for \$36,418.
17. Public Works New Initiatives for Plowing Optimization. *Directive out of August meeting.* Receive and place on file.
18. Public Works Summary of Operations. Receive and place on file.
19. Director's Report. Receive and place on file.
20. Port & Resource Recovery Resolution Authorizing the Purchase and Sale of Real Estate.
 - i. To take Item 20 after Item 24.
 - ii. To approve the sale. *See Resolutions & Ordinances.*
21. Port & Resource Recover Director's Report. Receive and place on file.
22. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use. To enter into closed session.
23. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County PD&T Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use. Return to regular order of business.
24. Reconvene into Open Session: The Brown County PD&T Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use. To approve the sale.
25. Acknowledging the bills. To acknowledge the receipt of bills.

1. Communication from Supervisor Dantine re: To have Mike Mushinski at Land Con look into appointing a Citizen-at-Large to Land Con from Farm Bureau. To appoint Stan Kaczmarek to the Land Conservation Subcommittee for a term of 2 years.
2. Open Positions Report. Receive and place on file.
3. An Ordinance Amending Subsection 26.11(4) of Chapter 26 of the Brown County Code of Ordinances. To eliminate the current ordinance effective January 1, 2018 and direct staff to seek clarification on terminology from the Attorney General and have Corporation Counsel send out a notice that the county is repealing their ordinance and if others want their own setback they had the authority to do so. See Resolutions & Ordinances.
4. Directors Report:
 - a. Community Digester Feasibility Study-Update. Receive and place on file.
 - b. NR 151-Targeted Performance Standards-Update. Receive and place on file.
 - c. Phosphorous Multi-Discharger Variance Participation. To approve participation in Phosphorus Multi-Discharger Variance.

f) REPORT OF PUBLIC SAFETY COMMITTEE OF OCTOBER 4, 2017:

1. Circuit Court, Commissioners, Probate - Budget Status Financial Report for August 2017. Receive and place on file.
2. Clerk of Courts - Budget Status Financial Report for August 2017. Receive and place on file.
3. District Attorney's Report. Receive and place on file.
4. Public Safety Communications Budget Status Financial Report for August 2017. Receive and place on file.
5. Public Safety Communications Director's Report. Receive and place on file.
6. Emergency Mgmt. Budget Status Financial Report for August 2017. Receive and place on file.
7. Emergency Mgmt. Director's Report. Receive and place on file.
8. Medical Examiner Budget Status Financial Report for August 2017. Receive and place on file.
9. Medical Examiner 2017 Activity Spreadsheet. Receive and place on file.
10. Medical Examiner's Report. Receive and place on file.
11. Sheriff Budget Status Financial Report for August 2017. Receive and place on file.
12. Sheriff Update on Jail Addition – *Standing item.* To hold until next meeting.
13. Sheriff's Report. Receive and place on file.
14. Communication from Supervisors Sieber/Linssen/Becker: To include in the 2018 budget up to \$150,000 to RFP for services to find efficiencies in our criminal justice system.
 - i. To take Items 14 & 16 together.
 - ii. Refer to staff.
15. Communication from Supervisors Buckley and Chairman Moynihan: We, the undersigned Brown County Board Supervisors, hereby request that the Brown County Board of Supervisors classify Brown County Corrections Officers as protective status employees (Employee Trust Fund) but not that of a bargaining unit. We make this request due to the alarming amount of correction officers' resignations over a seven year period (61). It is not to suggest that protective status alone will maintain staffing levels, however, it may enhance the morale of those who presently serve as well as future recruitment. With pending jail pod expansion and with it presumably increased staffing, we believe that the protective status action is a prudent decision. We respectfully ask for your consideration.
 - i. To reconsider the Sheriff's Department budget.
 - ii. To set aside \$300,000 in general revenue for corrections officers' increase for protective service status based on state legislation.
 - iii. To approve the Sheriff's Department budget as amended.
16. Communication from Public Safety Chairman Pat Buckley: To have the Internal Auditor conduct a time study of the judicial process encompassing Sheriff's Office, the District Attorney and the Courts. *See action at Item 14 above.*
17. Review Minutes of:
 - a. Fire Investigation Task Force General Membership (June 1, 2017).
 - b. Local Emergency Planning Committee – LEPC (July 11, 2017).
 - c. Traffic Safety Commission (July 11, 2017).
 - d. Criminal Justice Coordinating Board (September 28, 2017).To combine Items 17 a-d and receive and place on file.

18. Criminal Justice Coordinating Board Information Update – Judge Zuidmulder. *No action taken.*
19. Audit of bills. To pay the bills.

10. **RESOLUTIONS & ORDINANCES:**

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Administration Committee

- b. Resolution to Create a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans. Motion at Admin: To approve writing the resolution.
- c. Resolution Authorizing Memorandum of Understanding regarding WISVOTE Services. Motion at Admin: To approve.
- d. An Ordinance Amending Subsection 4.57(1) of Section 4.57 of Chapter 4 of the Brown County Code of Ordinances Entitled "Overtime and Compensatory Time." *Item deleted from Admin.*
- e. An Ordinance to Amend Section 2.06 of Chapter 2 of the Brown County Code of Ordinances Entitled "Administration Committee." Motion at Admin: To hold for one month.

Administration Committee and Executive Committee

- f. Resolution to Engage American Fidelity as the Brown County Section 125 (Flex Spending Account) Benefits Administrator. Motion at Admin: To approve; Motion at Exec: To approve.
- g. An Ordinance Amending Sections 4.25 to 4.40 of Chapter 4 of the Brown County Code of Ordinances, and Creating Sections 4.401 to 4.405. *Item deleted from Admin; Motion at Exec: To approve the Ordinance changes to Chapter 4.*

Education & Recreation Committee

- h. Resolution enabling all Purple Heart recipients to receive free boat landing passes in Brown County. Motion at Ed & Rec: To draft a resolution enabling all Purple Heart recipients to receive free boat landing passes in Brown County.
- i. Resolution Providing Continuing Authorization and Directive to Enter into a Memorandum of Understanding regarding Winter Maintenance on the Fox River State Trail. Motion at Ed & Rec: To approve.

Executive Committee

- j. An Ordinance Amending Subsection 2.13(4)(h) of Chapter 2 of the Brown County Code of Ordinances. Motion at Exec: To approve.

Special Executive Committee

- k. Resolution Authorizing the Issuance and Sale of \$20,815,000 General Obligation Refunding Bonds, Series 2017B. *Motion pending special meeting; handouts to be provided at meeting.*

Executive Committee and Human Services Committee

- l. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Human Services – Community Treatment Center Table of Organization. Motion at Human Services: To approve; Motion at Exec: To approve.

Executive Committee and Planning, Development & Transportation Committee

- m. Resolution Authorizing the Purchase and Sale of Real Estate. Motion at PD&T: To approve the sale; Motion at Exec: This item was referred back to the next PD & T meeting during approve/modify agenda.

Human Services Committee and Planning, Development & Transportation Committee

- n. Resolution Providing One-Time Supplemental Compensation to: 1) Employees in the IBEW Local 158 Bargaining Unit; and 2) Employees in the Brown County Human Services Professional Employee Association. Motion at Human Services: To approve; Motion at PD&T: To approve.

Land Conservation Subcommittee

- o. **An Ordinance Amending Subsection 26.11(4) of Chapter 26 of the Brown County Code of Ordinances.** Motion at Land Con: To eliminate the current ordinance effective January 1, 2018 and direct staff to seek clarification on terminology from the Attorney General and have Corporation Counsel send out a notice that the county is repealing their ordinance and if others want their own setback they had the authority to do so.

- 11. **Such other matters as authorized by law.**
- 12. **Bills over \$5,000 for period ending September 30, 2017.**
- 13. **Closing Roll Call.**
- 14. **Adjournment to Wednesday, November 1, 2017 at 9:00 a.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.**

Submitted by:



Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810
FAX (920) 448-4364

BRIAN M. SIMONS
EXECUTIVE DIRECTOR

Simons_BM@co.brown.wi.us
www.browncountylibrary.org

"A catalyst for community advancement."

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, downtown Green Bay

Thursday, October 19, 2017

5:15 p.m.

AGENDA

1. Call to Order
2. Approve Agenda and Minutes
3. Communications and Open Forum for the Public
4. Library Business
 - A. Finance Report, Bills and Donations
 - B. Discussion and Possible Action Regarding ½ % sales tax
 - C. Opportunities to Improve Employee Safety
5. Facilities
 - A. Facilities Manager's Report
 - B. Capital Projects and Facilities
 - C. Performance Contract update
 - D. Discussion and Possible Action Regarding East Branch Lease
6. Approve Closing for Additional All-Staff Development Day before year-end
7. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
8. **Closed session** pursuant to Wis. Stat. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Youth Services Reorganization report, Director's 2016 Performance Evaluation, and Administration Salary Review
9. **Reconvene in Open Session:** Approve any action that may have been recommended in Closed Session

10. President's Report
11. Library Director's Report
12. Old Business
13. Such Other Matters as are Authorized by Law
14. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

A handwritten signature in dark ink, appearing to read 'Marissa Meli', with a stylized flourish at the end.

Marissa Meli
Library Board President

BROWN COUNTY COMMITTEE MINUTES

- Benefits Advisory Committee (September 20, 2017)
- Children With Disabilities Education Board (September 26, 2017)
- Harbor Commission (July 31, 2017)
- NWTC Board of Trustees (September 20, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department



OCTOBER 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Mental Health Ad Hoc 12:00 pm	4 PUBLIC SAFETY 11:00 am Oct Reg/Nov Budget Rm 200, Northern Building ADMINISTRATION 6:15 pm Oct Reg/Nov Budget Rm 200, Northern Bldg	5	6	7
8	9 Exec Cmte 5:30 pm	10 Human Svc 6 pm Budget Meeting Rm 200, Northern Bldg	11	12	13	14
15	16 LAND CON 5:30 pm PD&T 5:45 pm Budget Meeting Rm 200, Northern Bldg	17 ED & REC 5 pm Oct Reg/Nov Budget Rm 200, Northern Bldg Veterans Rec. Subcmte 4:30 pm	18 Mental Health Ad Hoc 12 pm Spc Ed & Rec 6:30 pm Spc Exec 6:45 pm Board of Supervisors 7:00 pm	19	20	21
22	23 EXEC 5:30 pm Budget Meeting Rm 200, Northern Bldg	24	25	26	27	28
29	30	31-Oct 	1-Nov Board of Sup Budget Mtg 9:00 am	2-Nov *Tentative Board of Sup 6:00 pm	3-Nov	4-Nov



Benefits Advisory Committee Meeting Minutes

September 20, 2017

I. Call to order

Chair Jason Carviou called to order the regular meeting of the Benefits Advisory Committee at 9:06am on September 20, 2017 at the Northern Building Room 200.

II. Roll call

Present: Jason Carviou, Sandy Juno, Kathy Radue, Michael Keon, Julie Wall, Louise Pfotenhauer, Timeka Olson, Renee VandeVoort
Also in attendance: Supervisor Patrick Moynihan, Kathryn Roellich, and Dan Process

III. Approval/Modify Agenda

Motion to approve the agenda was made by Sandy Juno. Seconded by Michael Keon. Agenda was approved without change.

Motion made by Sandy Juno to amend agenda by removing item 7., *Recommendations, Salary Recommendations, a. Discuss/Take action on any salary, wage increase, or performance pay recommendations* under advice of Brown County Corporation Counsel. Seconded by Renee VandeVoort.

Motion carries 5 in favor 2 opposed (Michael Keon and Louise Pfotenhauer)

Motion made by Sandy Juno to adopt amended agenda. Seconded by Renee VandeVoort. Motion carries 5 in favor 2 opposed. (Michael Keon & Louise Pfotenhauer)

IV. Approve/Modify Minutes from last meeting

Motion to approve the minutes from the August 15 meeting was made by Sandy Juno. Seconded by Michael Keon. Minutes were approved without changes, unanimously.

V. Report – Plan Performance for August 2017

Motion made by Sandy Juno to accept the report from M3 and place on file. Seconded by Timeka Olson. Motion carried unanimously.

VI. Report – Budgeting and Current Deficit

There was discussion as to why there is an anticipated 18% increase in the premium for next year. Motion was made by Sandy Juno to accept the verbal report and place on file. Seconded by Timeka Olson. Motion carried unanimously.



VII. Recommendations

Budgeting & Oversight

- a. Discuss/Take Action on recommendation to use data provided by M3 and the actuary when developing the healthcare budget. Motion was made by Sandy Juno that the committee recommend to the Admin Committee that data provided by M3 and the actuary be used when developing the healthcare budget. Seconded by Michael Keon. Motion carried unanimously.
- b. Discuss/Take Action on recommendation to have the Administration Committee and /or Executive Committee request to be provided with monthly reports regarding the performance of the healthcare plan. Motion was made by Renee VandeVoort to recommend that the Admin Committee or Executive Committee request from the Human Resources director periodic reports on the performance of the healthcare plan. Seconded by Michael Keon. Motion carried unanimously.

Healthcare Plan Funding

- a. Discuss/Take Action on recommendation raising premiums 18-19% as recommended by M3. Motion made by Sandy Juno that the committee supports an increase to the total healthcare premium of 18.59% as recommended by Human Resources, M3, and the County Executive's budget. Seconded by Michael Keon. Motion carries by a vote of 6 in favor 1 opposed. (Louise Pfothenhauer)
- b. Discuss/Take Action on recommendation to keep the contribution percentage structure the same (Based on PH A) (12% weighted average Employee/88% Employer). Motion made by Michael Keon that the committee support the continuation of the 12% weighted average Employee/88% Employer premium contribution split. Seconded by Sandy Juno. Motion carried unanimously.

Healthcare Plan Design

Motion was made by Jason Carviou to take items a., b., and c. as a group. Seconded by Michael Keon. Motion carried unanimously.

- a. Discuss/Take Action on Spousal Surcharge Option. Discussed but no action taken.
- b. Discuss/Take Action on Spousal Carve-Out Option. Discussed but no action taken.



- c. Discuss/Take Action on recommendation requiring spouses that are offered healthcare through their employer to take it before being eligible for the County's health insurance plan. Discussed but no action taken.
- d. Discuss/Take Action on offering a true high-deductible plan. Motion made by Renee VandeVoort to move this item to the January 2019 Benefits Advisory Committee meeting agenda. Seconded by Timeka Olson. Motion carried unanimously.
- e. Discuss/Take Action on offering a narrow network plan. Motion made by Renee VandeVoort to move this item to the January 2019 Benefits Advisory Committee meeting agenda. Seconded by Timeka Olson. Motion carried unanimously.
- f. Discuss/Take Action on PHA Standards. Motion was made by Jason Carviou to recommend to Executive Committee that HR look into PHA discrepancies with the list provided by the BAC and review the standards associated with PHAs. Seconded by Michael Keon. Motion carried unanimously.
- g. Discuss/Take Action on Wellness Initiatives/Programs. Motion made by Sandy Juno to move this item to the January 2019 Benefits Advisory Committee meeting agenda. Seconded by Renee VandeVoort. Motion carried unanimously.

VIII. Other Discussion/New Business

No additional discussion or new business.

IX. Review and Approve Recommendations to be made to the Administration and Executive Committees.

See motions listed in above agenda items.

X. Announcements/Comments/Next Meeting

The next meeting was tentatively set for October 25, 2017 at 9am in Northern Building Rm 200.

XI. Adjournment

Motion to adjourn was made by Sandy Juno, seconded by Louise Pfotenhauer. Chair Jason Carviou adjourned the meeting at 11:15am.

Minutes submitted by: Louise Pfotenhauer, 10/5/2017.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, September 26, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell,

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, M. Brick, J. Titera, C. Jensky and L. Larson

S. King called the meeting to order at 3:30 PM.

1. Action Item: Approval of August 21 ,2017 Minutes

Motion made by B. Clancy, seconded by J. Mitchell, that the minutes from the August 21, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

Motion made by J. Mitchell, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

Donations for the month of September totaled \$25,320.38. \$8.38 Kula Loyalty Program-Hopp Needs, \$140 Aurora Health Care Employee Partnership Campaign-Hopp Needs, \$1,000 Wayside-Morrison Lions Club-Hopp Needs and \$24,172 from Arleen VandenHeuvel for a gymnasium floor. In addition, coffee from Luna Café, Ablenet switches and CD games from Kim Nishimoto.

Motion made by B. Clancy, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

Carolyn Maricque reviewed the July and August bills. The bills include semi-annual payments for building maintenance agreements such as ACC and Simplex. The 2017-18 license for Infinite Campus was paid in July. Payments to Klein-Dickert and Koehler were made for the work on the lockers and hallway vinyl baseboards.

Motion made by J. Mitchell, seconded by B. Clancy, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

Carolyn Maricque reviewed the July and August financial reports. A few areas on the expenditure report appear to be over budget due to annual agreements being paid, but they will even out as the year progresses. The maintenance projects which included the painting of the lockers and vinyl base were completed over summer. In addition the purchase of the tractor occurred in August. Very few revenues are recognized during the summer months, so the activity on the Revenue Summary is minimal which included interest, rent, and SOAR camp fees.

Motion made by J. Mitchell, seconded by B. Clancy, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item:

Kim reported on a new calendar of meeting dates to reflect the third Tuesday of each month. The meeting in May will be the second Tuesday in order to approve teacher contracts prior to the deadline.

Motion made by B. Clancy, seconded by J. Mitchell, that the Revised 2017-18 BCCDEB Meeting Dates be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item:

Abbie Nizzia reported that 23 candidates applied for the EC Aide position. Abbie reviewed Christina Hendrick's qualifications and shared that she is doing a wonderful job.

Motion made by B. Clancy, seconded by J. Mitchell, that the hiring of Christina Hendricks, Early Childhood Instructional Aide, be approved. MOTION CARRIED UNANIMOUSLY.

8. Discussion Item: Administrators' Report

Abbie Nizzia - reported a busy start to the school year. All school events, including the Packer Play 60 and Izaak Walton League Fishing, were very successful. There were several parent volunteers who helped with both events. Staff had their first professional development day and the topic was Non Violent Crisis Training. Lunch included and opportunity for staff to order from our first food truck visit.

John Driessen - reported that all District staff reported to Hopp on August 31 and had an opportunity to meet the therapist and support staff that they work with. District staff also had their picture taken as a staff and then joined the Hopp staff for a BCCDEB picture as well. John has developed a district website and will be involved in future Professional Development days as well.

Kim - thanked N. Kohls for taking minutes. On October 9, the Brown County District Directors of Special Education will be meeting with John, Abbie and Carolyn. We will be working with them to plan future enrollment, classroom space and prioritizing our services. They will report back to the Board with information from the meeting. Kim also reported that Frontline and Infinite Campus are up and running well. Kim also expressed her sincere appreciation for the staff who work so hard putting the students and their families first.

9. Discussion Item: Parent Organization Report

The Dash For Splash 5k on September 9th kicked off the Parent Organization events. The Scholastic book fair will be October 2-6 and in conjunction with the school BBQ. Homecoming is next month and the nut sale will begin very shortly. Golf Outing came in at \$20,165 this year. The organizers agreed to do another golf outing next year due to the success of this year's event. Additional parents and staff members helped out this year which contributed to the success.

Next year's Golf Outing has been scheduled for July 14th which will be the 25th Annual Golf Outing.

10. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request and contracts.

Motion made by J. Mitchell, seconded by B. Clancy, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:19 PM.

11. Action Item: Adjournment

Motion made by J. Mitchell, seconded by B. Clancy, to adjourn the meeting at 4:20 PM. MOTION CARRIED UNANIMOUSLY.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, July 31st, 2017**
Jack Day Center, 90 Bay Beach Road, Green Bay, WI

1) Call to Order:

The meeting was officially called to order by Commissioner Hank Wallace at 9:00 am.

2) Roll Call:

Present: Commissioner Hank Wallace
Commissioner Ngosong Fonkem at 9:06 am
Commissioner Ron Antonneau
Commissioner Tim Feldhausen at 9:10 am
Commissioner Mike Vizer
Commissioner Peter Zaehringer

Excused: President Tom Klimek
Vice President Bryan Hyska
Commissioner Bernie Erickson

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Shelby Schraufnagel, Brown County P&RR
Chad Doverspike, Brown County P&RR
Randy Siewert, RGL Holdings
Jeff Ruechert, GLSW

3) Approval/Modification – Meeting Agenda – *Request for Approval*

A motion to approve the agenda was made by Ron Antonneau and seconded by Peter Zaehringer. Unanimously approved.

4) Approval/Modification – Meeting Minutes of June 26th, 2017 – *Request for Approval*

A motion to approve the minutes of June 26th, 2017 was made by Ron Antonneau and seconded by Mike Vizer. Unanimously approved.

5) Announcements/Communication

The Wisconsin Commercial Ports Association meeting will take place August 10th and 11th in Sturgeon Bay, WI.

6) 2018 Budget – Request for Approval

Mr. Haen explained the Port's portion of the Port & Resource Recovery budget to the Harbor Commissioners.

Mr. Haen stated that there are no significant changes to the 2018 budget when compared to 2017. The biggest change is an increase to the Bay Port tipping fees due to the 5-year audit done by Schenck & Associates. Another increase to the revenue stream is the Hurlbut property that is being leased by the city of Green Bay. One new initiative for the Port is the process of working toward an end-use plan for Renard Island. Resources for engineering studies are accounted for.

A motion to approve the 2018 Budget was made by Ngosong Fonkem and seconded by Ron Antonneau. Unanimously approved.

7) Port Incident on July 16, 2017 – Update

On July 16th the Kaye E. Barker made contact with the protective structures of the Main Street Bridge, pushed up a portion of the Green Bay City Deck and capsized a recreational boat. The only damage done to the Main Street Bridge was on the protective structures that are in place for that purpose. Mr. Haen sent a letter to the city of Green Bay Mayor, Coast Guard, Brown County Sheriff and city of Green Bay Police Department. The letter included comments by Mr. Haen recommending placement of throw rings near the water, adding signage regarding safety on the City Deck while vessels are coming through, and several other safety measures to prevent another incident. US Coast Guard will be preparing an incident report, which may require permanent structure, safety and/or other changes in this area.

8) Director's Report – Update

Mr. Haen has been informed that the State budget will not decrease the Harbor Assistance Program (HAP) fund and it may even be increased. The State budget will be finalized in the near future. .

Commissioner Fonkem asked if the Port of Green Bay has a Foreign Trade Zone. Mr. Haen stated yes that the Port of Green Bay Foreign Trade Zone #167 covers the whole state of Wisconsin.

9) Acknowledgement of Bills – Request for Approval

A motion to approve Acknowledgement of Bills was made by Ron Antonneau and seconded by Peter Zaehring. Unanimously approved.

10) Tonnage Report – Request for Approval

Mr. Haen stated that tonnage is up 8% compared to what it was this time last year.

Commissioner Antonneau asked if Mr. Haen expects tonnage to increase as it did in earlier years when it was over 2 million metric tons. Mr. Haen stated that tonnage seems to trend ahead of economic conditions. He also stated that the future of coal is bleak as industry moves towards natural gas. Graymont has idled their limestone kiln which is expected to decrease shipments of limestone as well both of which will make reaching the 2 million metric ton threshold more difficult

A motion to approve the Tonnage Report was made by Tim Feldhausen and second by Peter Zaehring. Unanimously approved.

11) Such Other Matters as Authorized by Law – Update

Commissioner Vizer presented an idea for the Terminal Operator landmark project on Cat Island. His idea is a sign with directional arrows pointing to locations where the Port exports to and imports from. The Menomonee sign is at the top. The idea is simple and will raise awareness to the extent of shipping in the Port. Commissioner Vizer will draft a project statement including what the purpose is.

Other Commissioners indicated they liked the design and project idea.

Mr. Walter has been directed to look into grants available. The Terminal Operators are interested in spending roughly \$150,000.

12) Adjourn

A motion to adjourn the Harbor Commission meeting at 9:49 am was made by Mike Vizer and seconded by Ron Antonneau. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department

Northeast Wisconsin Technical College District

Board of Trustees Meeting

Minutes

September 20, 2017

12:00 p.m.

***NWTC –Green Bay Campus Board Room, DO308
2740 West Mason Street, Green Bay, WI 54303***

The Board Chairperson called the September 20, 2017 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

Present: Laurie Davidson, Cathy Dworak, Carla Hedtke, Dave Mayer, Jeff Rickaby, Kim Schanock, Ben Villarruel

Excused: Richard Stadelman, Gerald Worrick

Also Present: Jeff Rafn, Mary Jo Tilot, Dan Mincheff, Chet Lames, Justin Steiner, Joe Richter, Erica Plaza, Chris Dahlke, Pam Lunde, Jason Zapf, Colleen Simpson, Karen Smits, Bob Mathews, Sandy Ryczkowski, Vickie Lock, John Flannery, Lauren Tollon, Megan Popkey, John Kopp, Lori Suddick, Wes Hoida, Cody Akerboom, Joe McClung, Joe Taft, Karl Reischl, Liz Paape, Doug Tennant, Tom Wozniak (Skills USA), Ian Nishimoto

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.

- Tom Wozniak, State Director of Skills USA, introduced and showcased students that participated and competed in the national skills competition in Louisville, Kentucky in June of this year. Over 16,000 attended the competition this year with 6,200 competitors. 23 contestants placed in the top 10, and 13 of them in the top 5. Nine of the students took home plaques and received recognition. All 5 NWTC students placed in the top 5. Three of the five were at the Board meeting and introduced. Joe Taft (Auto Collision program) placed 5th best in the nation, Wes Hoida and Cody Akerboom (Law Enforcement) placed 2nd overall in nationals. These students competed here on campus and went to Madison to find out the results.
- The Board thanked Tom Wozniak and the students for their hard work and for how well they represented the College. The also thanked the instructors for their work with the students. The Board is very proud of them and the work they do for the College.
- Mary Jo presented and read a letter sent to the Board from a student regarding a book reference for all healthcare students regarding the dangers of sugar intake, etc.

Student Senate

Justin Steiner, Student Senate Board Officer, indicated that the first Student Senate meeting was held on September 18, 2017. Justin is the only Student Senate officer on the board right now due to unforeseen circumstances. Voting will be held on October 2 for four new officers to join Justin on the Board. Student Senate looks forward to having a continuing relationships with the Board and the Executive Leadership Team.

Action Items (Roll Call Vote)

Student Mascot

Justin Steiner, Student Senate, presented the recommended NWTC Student Mascot to the Board at this time.

Dave Mayer moved that the Board approve the College Mascot as presented and recommended by Student Senate.

Motion seconded by Cathy Dworak

- When Student Senate asked for ideas for a student mascot, 14-16 different ideas were submitted to the Student Senate. That was brought down to 5 which were presented to the Executive Leadership Team, and then the Marketing Creative Services staff narrowed it down to 3. The top choice was then chosen by the student body which was presented at this time "The Eagle". It is felt that the student mascot will help build a strong sense of pride and engagement in the student community.

Motion carried, with all voting "Aye" on voice vote.

Bills

August 1-31, 2017 \$7,492,931.86

Detailed copies of the current disbursements for fiscal year 2017 for the month of August were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person.

Cathy Dworak moved that the Board approve the August 2017 bills as presented.

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

2017-2018 Planned International Travel

October 15th – 19th, 2017: Higher Education Partnership Internationalization in the Americas Conference and Recruitment Fair, Mexico - Megan Popkey, Joan Turba, and Mark Weber

The Partners of the Americas conference will highlight the theme of workforce development, with special focus on building international partnerships between the technical/vocational institutions that serve and prepare tomorrow's workforce. In addition to the conference, a visit to Universidad Politecnica de Guanajuato is planned. UPG and NWTC have partnered on a grant proposal, "The MetLife Foundation Diversity, Equity and Access in Study Abroad Innovation Fund" that would be implemented, if awarded, in 2018. An MOU signing between UPG and NWTC is planned during the conference.

December 31st 2017 - January 15th 2018: Business and Engineering, London, Amsterdam and The Hague Study Abroad Program - Anne Oestreicher and Joseph Barker faculty co-leads

The study abroad program is designed to expose students to Europe's engineering sector, legal practices, and business environment. While in London, students will tour courts and other legal institutions to compare American and British legal systems. Students will also visit London's major landmarks, including the Tower of London, London Eye and Westminster Abbey while also learning about the local architecture. In The Hague students will learn about international human rights at the International Criminal Court and tour international businesses. In Amsterdam, students will visit the Anne Frank House and stroll through the canal district. The program was developed from attending the Collaborative Online International Learning (COIL) European conference. 10-15 students are anticipated to participate in the program.

January 5th-19th 2018: Education, Belize Study Abroad Program - Mary Beth Boettcher and Tracy Blahnik faculty co-leads

The study abroad program is designed to expose students to Belize's education system and vibrant culture. The program will enrich student's cultural and diverse perspectives of Belize's early childhood educational system, including family involvement. Students will be directly engaged with one of The Ministry of Education's preschool programs and two Belize colleges. Cultural exploration, service learning, and education will be a focus of the program. 10-12 students are anticipated to participate in the program.

January 5th -15th, 2018: Health Sciences, Belize Study Abroad Program - Brian Krogh and Leah Smejkal faculty/staff co-leads

The study abroad program is designed to expose students to Belize's healthcare system. With a population of a little over 300,000, Belize strives to provide their citizens with health services with limited finances. There is a growing need for quality health services, such as nursing, dental care and physical therapy. Students will explore Belize's healthcare services and educate Belizeans in the area of healthcare. Also, students will learn about natural healing and herbal medicine used in Belize. 10-12 students are anticipated to participate in the program.

January 6th-18th, 2018: Sustainability, Belize Study Abroad Program - Jennifer Brinker and David Wright faculty co-leads

The study abroad program is designed to expose students to Belize's energy practices. For centuries, Belizean communities have been practicing sustainability. Much of the country's electricity is provided by renewables including hydroelectric dams and sugar bagasse bioenergy. Students will experience farming and energy practices used in rural villages, study the impact of global warming on the coral reef, and explore a Mayan herbal and medicine garden. 10-12 students are anticipated to participate in the program.

January 10th-24th, 2018: Intro to Diversity Studies, Thailand Study Abroad Program - Wa Yia Thao, Andy Tigert and potentially an additional staff/faculty leader (TBD)

The study abroad program is designed to expose students to Thailand's long history and vibrant culture. In addition, the program will include an emphasis on the Hmong migration from Laos to the United States. The journey will begin in Bangkok, Thailand's capital, and head north into the more traditional heartland of Thailand. Participants will have the chance to engage with Thai students and faculty at Asia-Pacific International University, explore businesses, and see both cultural sites and historical monuments. Day trips will explore floating markets, royal palaces, an elephant park and tribal villages. 15-20 students are anticipated to participate in the program.

Spring, 2018: Study Abroad Site Visit to Mexico (TBD, based on grant funding) - Two Trades and Engineering Technology faculty (TBD)

NWTC has submitted a grant proposal for the, "MetLife Foundation Diversity, Equity and Access in Study Abroad Innovation Fund". The proposal includes a two-week faculty lead study abroad program to Mexico with coordination from Universidad Politecnica de Guanajuato. To prepare for launch of the study abroad program, NWTC faculty will travel to UPG to meet with school officials. The visit will allow the College to become immersed in the environment and culture to ensure a good starting point for the pilot study abroad experience and to develop relationships for ongoing development of expanded partnership opportunities. Potential study abroad program is planned for January 2019.

February 2018: The Consortium for Belize Educational Cooperation (COBEC) Conference in Belize - Megan Popkey and potentially one faculty member (TBD)

As members of COBEC, the expectation is to have consistent NWTC representation at the annual conferences. This COBEC Winter Conference will be held in Belize, City with Wesley Junior College hosting, and Megan Popkey is the Recruitment Fair committee US co-chair. It will be a very informative and educational session under the theme: sharing best practices across higher educational institutions. The conference is expected to be filled with information sharing, learning experiences and collaborative ventures. A part of the conference will also include a college fair for high school and junior college students from Belize, City to benefit from the U.S. College and university offerings.

March 15th-25th, 2018 (spring break): Cuba Study Abroad Program - Katie Trulley and Lance Kelley staff/faculty co-leads

The study abroad program is designed to expose students to Cuban achievements in education, healthcare, and sustainability. Through meetings with various professionals and organizations and visits to cultural and historical sites, many facets of Cuban culture and art will be explored. Visits include the Fabrica de Arte (art factory), the Business School at University of Havana, Museum of the Revolution, recording studio, service learning project at a local tourism school, walking tours of Old Havana and Cayo Hueso, and a day excursion to Las Terrazas. 10-12 students are anticipated to participate in the program.

May 20th – June 3rd, 2018: WTCS sponsored Ireland Study Abroad Program - Kim Pigeon, MPTC co-leader, and potentially one additional NWTC faculty member (TBD)

The Ireland program is a WTCS sponsored study abroad program. This program visits both Dublin, Waterford, and a possible weekend excursion to Brussels, in partnership with Waterford Institute of Technology. Students will visit historical sites, attend lectures by top instructors, and participate in industry tours to receive a “behind the scenes” look at Irish business. WTCS has a formal Memorandum of Agreement with Institutes of Technology Ireland (IOTI). IOTI is the representative body for 13 institutes in Ireland similar to the WTCS system oversight of our 16 colleges. One of the goals of this MOA is developing sustainable short term study abroad and student exchange experiences like this one. 10-15 students are anticipated to participate in the program.

May 19th – June 2nd, 2018: Scotland Study Abroad Program - Gerald Lintz and Lisa O’Halloran faculty co-leads

The Scotland study abroad program is designed to expose students to Scottish culture and business creativity. Participants will travel to Aberdeen, the location of Robert Gordon University (RGU), Aberdeen Business School. NWTC has an articulation agreement with RGU. NWTC graduates in Business Management can continue their studies at RGU and complete their European bachelor’s degree in one year. Day trips will explore Edinburgh Castle, Scottish Parliament, Dunnottar Castle, and Stonehaven along with lectures focused on market creation, marketing, and cultural differences. 10-15 students are anticipated to participate in the program.

May 22nd -June 2nd, 2018: Brazil Study Abroad Program - Angela Hansen and Molly Delsart faculty co-leads

The Brazil study abroad program is designed to expose students to Brazil’s vibrant culture, trades, manufacturing, supply chain management, and international business. The journey will take place in the heart of Rio de Janeiro. Participants will have the chance to engage with other Brazilians, explore businesses, and see both cultural sites and religious monuments. Day trips will explore Carnival, soccer, Christ the Redeemer, and a university tour. 10-15 students are anticipated to participate in the program.

May 12th-26th, 2018: Netherlands Professional Development Staff Exchange - Lance Kelley, Cindy Kothbauer, and Mary Beth Boettcher

The Illinois Consortium for International Studies and Programs (ICISP) sponsors a Two-Week International Professional Exchange Program with China (Xi’an), Finland and the Netherlands. NWTC is a member of this consortium. Applicants are matched as closely as possible with an overseas participant with similar job responsibilities. The two-week period allows for approximately nine days of professional exchange. English is spoken in most exchange locations, which enhances both the professional and personal aspects of the exchange. These exchanges involve home stays to defray some costs of the exchange and to provide increased opportunities for exposure to the cultural aspects of the exchange. ICISP exchange participants will host their incoming exchange partners in mid-October, and complete their outgoing exchange visit in mid-May the following year.

All travel expenses have been budgeted for and will be using previously approved funding.

Dave Mayer moved that the Board approve the 2017-2018 International Travel/Study Abroad programs with funding coming from the International Programs and respective departmental budgets.

Motion seconded by Ben Villarruel.

Motion carried, with all voting “Aye” on roll call.

Consent Agenda Items:

Minutes

The minutes of the August 9, 2017 Board Meeting minutes were sent to Board members prior to the September 20, 2017 Board meeting. It was recommended that Board approval be given for the August 9, 2017 Board meeting minutes as presented.

Faculty – Retirement

With regret, the College accepted the following retirement notice: Jean Goodwin, Associate Degree Nursing Instructor, who has been with the College since January 28, 2003, has announced her retirement effective December 19, 2017.

Associated Builders and Contractors (ABC) Steamfitting Apprenticeship Program Approval

ABC Steamfitters layout, install, and repair piping systems for steam heating, hot water heating, and refrigeration systems. This includes all necessary layout, bending, and fabrication of same. There may be some additional employer specific processes including welding, natural gas, and propane. The program is expected to begin in spring 2018.

It was recommended that the Board approve the Associated Builders and Contractors (ABC) Steamfitting Apprenticeship program proposal and authorize its submission to the WTCS State Board for approval.

Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2017 contracts pending Board approval was attached as Board Exhibit 1.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (35.15% for on-campus and 29.09% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts were available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 1.

Dave Mayer moved that the consent agenda items be approved as follows: the minutes of the August 9, 2017 Board meeting; the retirement notice of Jean Goodwin, Associate Degree Nursing; the Associated Builders and Contractors (ABC) Steamfitting Apprenticeship program proposal and authorize its submission to the WTCS State Board for approval; and, the contracts for serviced identified in Board Exhibit 1.

Motion seconded by Cathy Dworak.

Motion carried, with all voting "Aye" on voice vote.

Reports

Board EduByte – Student Housing Update

Megan Popkey- Manager of Student Involvement and International Programs, and Lauren Tollon-On Campus Housing Coordinator, provided an update on the Orchards Student Housing.

- Last year the College had 75 international students including grant-funded and self-funded. When the grant was eliminated the number of international students went down to 38, but at this time we have 66 currently enrolled.
- When students apply for Student Visas students are considered with the intent to immigrate back to their country when they get their degree unless they can show otherwise. It is even harder now for students to show that they truly mean to study here and then go back to their home country. For this past fall the College issued 53 I 20's which is the full application and is very comprehensive. Out of that 53, only 20 were approved. Only 1 from Pakistan was approved.
- Seeing about 50% of the students attend the activities that are planned for them at the Orchards.

Policy Discussion – IIT Current & Future Direction

Dan Mincheff, CIO, and Jason Zapf, Learning Design & Innovation Manager, Learning Solutions, provided information for discussion purposes with the Board on IIT current and future directions.

- Instructional Technology group works to ensure that the classroom technology and student portals are working appropriately.
- Trying to build a better relationship with the customers. Sending out more alerts so that staff know what is happening when systems are not working. Trying to build more customer relationships so that staff know who is working on what issue, and in some cases the IT staff go to the area and work on the issue in the affected area.
- Provided demo of the HoloLens.

Laurie Davidson left the meeting at this time (1:42 p.m.).

- Need to continue to be on the cutting edge of technology for not only the cultural aspect that young people are growing up with, but it will also allow the College to attract students which is beneficial from several perspectives. Need to learn how to take tools and provide them in the classroom and use as a recruitment tool.
- Plans are to make the rounds to the faculty areas and do demos. Did a demo for the Health leadership team, and they were very interested in the use of the technology in their classrooms.
- The college will need to make an investment to provide this type of hardware. Need to determine the experts in the implementation and use of these tools and to what extent does digital learning increase personalization and productivity.
- Need to determine how to integrate the new technology into the learning platform for faculty. This takes time; need to determine when and how that training would take place.

Referendum Update

Chris Dahlke provided a referendum project update to the Board.

President's Report

Enrollment Activity –

- Run programs that were implemented are going well. Weekend College was not as successful as we had hoped. Overall enrollment is down 1.5% from last year, but duplicated enrollment is up. We are ahead of target by about .5%.

Legislative and Regulatory Issues (state & federal) –

- State budget has been passed. All that we anticipated for the technical college system remained the same. No tuition freeze, the request for an additional \$5 million for the system was not approved. That leaves us flat in funding for the system.
- NWTC has been recognized as a Marine Training Center of Excellence. News release will be sent out.
- DACA is a plan that President Obama signed essentially deferring any action against children that had been brought into the US by their parents who are here illegally. If they are here for a number of years and graduate, they were exempt from being sent back to their country of origin. President Trump is stating that he will change that deferment unless congress takes action to address the issue.

Current Events –

- Reviewed upcoming College events including the Woodland Regional Learning Center Ribbon Cutting, College of Business Dedication, the Burn Tower Ribbon Cutting, Transportation Center Ribbon Cutting, and the One Main Financial Plaque Presentation. The Community Forums will also begin with the first planned for October 5, 2017 in Shawano.
- Raised \$58,000 for the Promise Program through the Packer Golf Outing.

Board Retreat Agenda –

- A draft agenda was prepared for the Board and it was the consensus that it would stand as presented.

Next Board Meeting

The October 11, 2017 Board Meeting will be held at the NWTC-Transportation Center.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

Adjournment


Dave Mayer moved that the Board adjourn the September 20, 2017 Board meeting (3:00 p.m.).

Motion seconded by Ben Villarruel.

Motion carried, with all voting "Aye" on voice vote.



Kim Schanock, Board Secretary



Date